



JOB TITLE Warehouse Associate
REPORTS TO Warehouse Supervisor
DURATION 40 - 50 hours/week

PURPOSE/SCOPE Perform day-to-day warehouse activities.

RESPONSIBILITIES

1. Participates in regular cycle counts and helps ensure inventory levels.
2. Participates in warehouse housekeeping to keep a clean inventory environment.
3. Performs seed packaging tasks and maintains packaging supplies.
4. Maintains highest level of accuracy with packaging and shipping documentation.
5. Operates forklift to load and unload trucks.
6. Performs other duties as required.

EDUCATION/TRAINING/SKILLS REQUIRED

- Attention to detail and accuracy of work is essential
- Being a team player is essential
- Warehouse and/or agriculture experience is preferred
- Forklift experience preferred
- Ability to read and interpret work instructions and shipping documents is necessary
- Must be able to lift up to fifty pounds (but not on a regular basis)

EXPERIENCE REQUIRED

- Previous warehouse experience

SUCCESSFUL CANDIDATE WILL POSSESS:

- Customer service mind-set
- Ability to work independently
- Ability to communicate with a wide range of individuals
- Ability to demonstrate through action, Peterson Farms Seed's Core Tenets:
 - Integrity
 - Team Contribution
 - Excellence
 - Positive Attitude